

**Community Engagement Video Conference Sites Coordinator  
Olds, Alberta**

We invite applications for an enthusiastic, self-starter to co-ordinate and communicate events and activities at the Olds Community Engagement Video Conferencing Sites. The Video Conferencing sites located at the Bell E-Learning Center & Town Library, will provide businesses, industry and community members access to high speed broadband technology, learning applications and support.

The successful candidate will be community minded and have the ability to work collaboratively with local organizations, individuals, business, and industry to develop programs that meet the needs of local residents. They will have the communication skills to promote the project and assess the needs of the community. A vehicle is required and will be compensated at the rate set by the Olds Institute for Community and Regional Development. Although some work will be done at the Town library and Bell e-learning center, it is anticipated that work will also be home based. The applicant must have their own computer and cell phone.

This is a full-time position that would include some evening and weekend work. The Coordinator is a contract position with a pay rate of \$18.00 per hour. Term is to December 31, 2010 with possible extension to June 30, 2011.

Cover letter and resumé, complete with the names and telephone numbers of three current work related references should be forwarded to:

**Kelly Eskeland,  
Administrative Assistant  
Olds Institute for Community & Regional Development  
4512 – 46 St. Olds, Alberta, T4H 1R5  
E-Mail: [office@oldsinstitute.com](mailto:office@oldsinstitute.com)  
Telephone: 403-586-4000  
Fax: 403-556-6537**

Applications will be accepted until 12:00 noon, Tuesday, February 23, 2010. While we would like to thank all applicants for their interest, only those individuals selected for interviews will be contacted.

This project is supported by the Rural Alberta Development Fund through the Olds Institute for Community and Regional Development in co-operation with the Community Learning Campus Bell E-Learning Center, Olds Library, and the South Central Rural Alliance, a partnership committed to bringing rural Albertans together in a technology enriched environment to build thriving rural communities.

